



Little Kingfishers' Day Nursery Prospectus



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Welcome

We are delighted to welcome you to our wonderful nursery at Kingfisher Primary School which is part of Preston Primary Academy Trust.

Our aim is to provide a welcoming, friendly, and secure setting where your child can thrive. We intend to help children gain the important skills they need for life. These skills include learning how to be independent, being kind and respectful of others and to develop qualities such as perseverance, confidence, enthusiasm, and tolerance. We welcome children from 2 years old.

The children will learn through play and first-hand experience and be offered the opportunity to participate in a variety of experiences that will enhance their skills and knowledge. Through the activities we provide they learn ways to express themselves, explore, experiment, and have fun!

We hope that this prospectus will provide you with the information you need to help you decide whether Little Kingfishers' Day Nursery is the right environment for your child. We encourage you to ring and arrange a visit to come and see the high-quality care and education we provide.



Contact Details

Head Teacher – Mr Dan Glentworth

Nursery Teacher/Manager – Mrs Zoe Warren

Little Kingfishers' Day Nursery

Kingfisher Primary School

Kingfisher Drive

Yeovil

BA22 8FJ

Phone: 01935 472730

Email: LKDN@kingfisher.ppat365.org



Our Vision

For the children.....

- To be welcomed into the school community
- To be valued as an individual
- To be offered the opportunity to participate in a variety of experiences that will enhance their skills and knowledge
- To be encouraged to be independent in their thinking and learning
- To learn through play and through first-hand experience
- To have access to a meaningful, focused, enjoyable curriculum
- To develop a sense of kindness and respectfulness
- To develop the qualities of confidence, enthusiasm and tolerance and perseverance
- To become prepared for the next stage of their education

For the parents/carers.....

- To be provided with a welcoming environment
- To be valued as individuals
- To have a positive experience of their children's first steps into the educational system
- To work in partnership with the school staff in a spirit of mutual respect, honesty, and openness
- To be informed about the curriculum and experiences that are available in the nursery
- To be aware of and share in the values of the school community

For the staff.....

- To work within an atmosphere of mutual kindness, honesty, and respect
- To work with a sense of commitment to the children, parents, and staff team
- To have the opportunity to develop their own expertise, knowledge, and skills

Little Kingfishers' Day Nursery

In line with the criteria laid down in the admission policy, children's names can go on to the waiting list at any time. Please refer to our fees policy and registration documents for more information regarding funding and charges.

The nursery provides a curriculum in line with the DFE Foundation Stage curriculum.

Our morning session runs from 8am-1pm

Our afternoon session runs from 1pm-6pm

All day sessions run from 8am-6pm and 9am-3pm

If you accept an offer of a place at Little Kingfishers' Day Nursery, you will be asked to fill in our registration documents. Your child is an individual and we need to know about anything at all that makes him/her particularly unique so that we can help and support him/her in the nursery. We ask that you use the last page to tell us about your child– what they like/ do not like, what their favourite toys are etc. This is the beginnings of your child's records which will detail his/her growing strengths and interests.

Organisation and Staffing

Along with our large nursery room we have a quiet room and an outside area. The children can access the majority of these areas, including the outdoors at all times. The nursery is set out so that the activities on offer for the children cover all the areas of the Early Years Foundation Stage Curriculum.

On starting at nursery, each child is assigned a keyperson. The role of the keyperson is to ensure that your child is happy and feels safe and cared for in nursery. The keyperson will build a relationship with you and your child and will be a point of contact. Your child's keyperson will write detailed observations of your child and share their record of progress with you at parent consultations.

Our outdoor area is where the children can explore their larger physical skills.



Curriculum

Each child who comes into nursery has already started to learn through play at home and has learnt much through involvement with the family. As staff at Little Kingfishers' Day Nursery, in partnership with parents, we continue to provide stimulating activities that will benefit the whole child and build on the foundations already laid. All activities, in the nursery and outside, are carefully planned to motivate and enrich the child's learning. The planning is closely linked to the seven areas of learning as outlined in the DfE's Statutory Framework for the Early Years Foundation Stage.

There are seven areas of learning and development that must shape educational programmes in early years settings. All areas of learning and development are important and inter-connected. Three areas are particularly crucial for igniting children's curiosity and enthusiasm for learning, and for building their capacity to learn, form relationships and thrive. These three areas, the prime areas are:

- Communication and Language
- Physical Development
- Personal, Social and Emotional Development

We must also support children in four specific areas, through which the three prime areas are strengthened and applied. The specific areas are:

- Literacy
- Maths

- Understanding the World
- Expressive Arts and Design

Personal Social and Emotional Development

This focuses on children learning how to work, play, co-operate with others and function in a group beyond the family. It covers the development of respect for others, personal values and attitudes and a positive disposition towards learning.

Some of the experiences we provide to promote this: –

- Give children the opportunity to make choices and express preferences.
- Encourage children to take turns and share both equipment and adults' time.
- Help children to develop persistence.
- Enable children to learn about special times and celebrations.
- Understanding and following the nursery's rules

Physical Development

This focuses on children's developing physical control, mobility, awareness of space and manipulative skills in indoor and outdoor environments. It also includes the developing awareness of self-care and the factors that contribute towards good health.

Some of the experiences we provide to promote this: –

- Provide children with the opportunity to use pencils, paint brushes, scissors, knives etc.
- Enable the children to use the bikes, climbing apparatus, balls– large and small etc.
- Learning the importance of physical exercise and a good diet.
- Managing own hygiene and personal needs.

Communication and Language

This focuses on important aspects of language development and provides the foundation for literacy. It includes the skills of listening and attention, understanding and speaking. Children need to be competent in spoken language as soon as possible by making use of their developing skills in talking and listening. It is this that will provide the foundation for the development of literacy skills.

Some of the experiences we provide to promote this: –

- Encourage children to respond to instructions.
- Give children the time to ask questions.
- Get children to listen to and respond to others.
- Listening to stories.
- Following instructions.
- Connecting ideas or events

Literacy

This focuses on the beginnings of reading and writing.

Some of the experiences we provide to promote this:

- Provide opportunities for children to choose books and give reasons for their choices.
- Help children to recognise their own names when in the written form.
- Promote the use of writing materials.
- Learning letter sounds and names
- Learning how to use and enjoy books and stories.

Mathematical Development

This focuses on important aspects of mathematical understanding and provides the foundation for numeracy. Through practical activities the focus is on developing an understanding of simple mathematical language and ideas – counting, shape, etc.

Some of the experiences we provide to promote this: –

- Encourage children to play matching and sorting games.
- Provide opportunities for children begin to count objects – around them inside/outside.
- Get the children to say / sing number rhymes and songs.
- Enable children to use 2D and 3D shapes to make pictures and models.

Understanding the World

This focuses on children's developing knowledge and understanding of the environment, other people, and features of the natural and made world. It provides a practical foundation for historical, geographical, scientific, and technological learning.

Some of the experiences we provide to promote this: –

- Provide suitable computers and programmes for the children to use– with support if necessary.
- Enable the children to explore magnets, torches, programmable toys etc.
- Encourage the children to grow seeds, bulbs etc, care for them and watch how they grow.
- Give the children the opportunity to make maps –imaginary or real.
- Set up a variety of cookery activities for the children to experience.
- Give the children the time and opportunity to explore the outside environment– looking for mini–beasts, watching for the seasonal changes etc.



Expressive Arts and Design

This focuses on the development of children's imagination and ability to communicate and to express ideas and feelings in creative ways.

Some of the experiences we provide to promote this: –

- Encourage the children to sing, make music and use musical instruments.
- Enable the children to get involved in role play.
- Provide the opportunities for children to use a whole range of painting techniques.
- Give children the chance to 'have a go' at a wide range of creative activities – collage, drawing, constructing– including the 'self-selection' of resources from a wide selection.

Starting at Little Kingfishers' Day Nursery

We encourage children to be independent when they are in school. You can help your child get ready for nursery by encouraging them to dress, change their shoes, and do their coats up by themselves.

Please provide the following for your child's time nursery:

Each day:

- A named water bottle
- A bag – rucksack style with spare clothes
- A practical coat
- Nappies/wipes/comforter
- Packed lunch in an appropriate lunch box (hot school dinners are available after 2 weeks of attendance)

Please ensure your child has the following items in nursery at all times:

- PE kit (navy shorts, white PE shirt, slip on or Velcro black daps) This will be sent home for washing each half term
- Wellington boots (for wellie walks)
- Sun hat (warmer months)
- Sun protection lotion (warmer months)

PLEASE ENSURE ALL ITEMS COMING INTO NURSERY ARE LABELLED CLEARLY WITH YOUR CHILD'S NAME.

Health and Safety Matters

Illness

It would be helpful if you would tell us about any childhood illnesses, allergies, or health problems, and keep us updated during the course of any treatment, so that we can re-assure your child if he/she is unsure of the situation.

Medicine in the Nursery

If your child needs to take any medicine during nursery day, please inform your child's keyperson. This includes all children for whom an inhaler is prescribed. Any medicines must be clearly marked with your child's name and the appropriate dose and should be handed to a trained member of staff for storage, either in the staff room or in the fridge, as appropriate. You will need to sign the appropriate indemnity form, which is available from the nursery staff.

Absence

If your child is going to be away, for any reason (medical appointments, holidays etc.), please let us know, preferably in writing. If your child is away because of illness, please phone the school before 9 am. If he/she has diarrhoea and/or sickness, please keep him/her at home until he/she has had no recurrence for forty eight hours, to prevent the spread of infection.

Accidents

Children occasionally have minor accidents at the nursery – please could you tell us if your child is allergic to sticking plaster or anything else. If he/she does have an accident, we will tell whoever comes to collect him/her what has happened and what treatment has been given and/or put a note in their folder. In the event of anything more serious happening, or if your child becomes unwell, we will need to contact someone from home. Sometimes parents are out, even if they are normally at home, so we ask for four emergency contact numbers for each child.

Toileting

Our expectation is that the children will be well on the way to being toilet trained. Whilst we encourage children to be sensible, independent, and responsible for their own bathroom hygiene, we deal sympathetically with the occasional “slip”. For this reason, we ask that you put a spare set of clothes on your child’s coat-peg, in case they need to change their clothes during the session. We would also ask that you send your child to nursery in clothes that are easy for him/her to deal with in the toilet.

If your child is not toilet trained before they start at Little Kingfishers’ Day Nursery, please let your child’s keyperson know in advance, so that we can put together a plan that will support your child to achieve continence.

Safety

Now to more general matters of safety.

- 1) Please ensure that you shut behind you whichever school gate you use.
- 2) Please bring your child to the nursery and wait with your child to be greeted by a member of staff. Make sure that the staff always know that he/she has arrived.
- 3) When you arrive at the nursery, please ring the bell.
- 4) Passwords – Please ensure all authorised collectors you have listed are aware of the password you have chosen for security reasons. Please let us know if anyone, other than those listed on your authorised collector list, is collecting your child (remembering children can only be collected by a responsible adult – i.e., over 16 years of age). They will also be required to state your chosen password as detailed in the registration document. Please note, after this password has been used by someone NOT on your authorised collector list it will need to be changed the following day.
- 5) Please think about the safety of your child's clothing. We do not like children to use our climbing frames and wheeled toys with trailing scarves, mittens/gloves on strings or ties on the bottom of their coats which can get caught. If children are wearing these things, we encourage them to tuck scarves and gloves inside coats and have ties done up, and even then, some children occasionally get caught. If your child's coat has a drawstring tie at the bottom, please consider removing it if it is not used, as these do present particular problems.

Partnership with Parents

At Little Kingfishers' Day Nursery, we like to have a working partnership with parents/carers and feel that many would like to become involved in their child's education. To keep parents informed we issue Newsletters via email.

Each term there will be opportunities for parents to talk to the keyperson and discuss their child's progress. However, we hope that parents will approach us if they have a particular query and not wait for consultation times. The staff look and are extremely busy but will always find time to discuss urgent matters. If you do ever have cause for complaint please speak to Nursery Manager, anything unresolved can easily be discussed further with the Head Teacher.

Our partnership with parents/carers includes our desire to collaborate with you in your child's education. Experiences at home are highly significant and can enhance what is happening in the nursery. You can give support by discussing the various themes and activities with your child, e.g., number spotting, borrowing library books, valuing pictures/models etc. Parents/carers who become interested in a term's topic/theme will soon convey to their child that involvement can really be enjoyable. If this atmosphere is created, then often there is an inbuilt motivation, and the child will progress.

Little Kingfishers' Day Nursery believes that play linked with learning must be enjoyable and also taken seriously, so talking about, sharing with, and following up investigations with a child can develop his/her understanding and encourage ongoing investigations. Similarly, activities/ideas/occurrences that have happened at home can be shared / brought to the nursery.

Supporting Little Kingfishers' Day Nursery

At Little Kingfishers' Day Nursery, we like to work in partnership with all parents/carers and hope you will support what is happening in the nursery by discussing the various themes and activities with the children. Some suggestions for ways of supporting the nursery activities are outlined below.

At Home

Saving boxes etc. also paper, scrap materials etc,

At the Nursery (on an occasional or a regular basis)

Sharing activities with the children, e.g., cookery, creative work, board games etc.

To list all our requirements would be lengthy, so our Newsletter is an important feature of the nursery, and we urge you to read it regularly for up to date news. Also, we sometimes put an urgent notice on the front door and your responses to these are always much appreciated. From time to time we may request items that we could use for craft activities, such as empty kitchen roll tubes and empty cereal boxes.

Safeguarding

It is important that you know your child is happy in the nursery. If we have concerns, we will talk to you. Please let us know if you have any concerns or if there are changes at home, for instance the loss of a pet, changes in your child's behaviour or if they seem tired or upset. Occasionally the nursery may have more serious concerns and would need, by law, to follow the Child Protection procedures. We would discuss the concerns with you first, where possible. The nursery has a legal duty to follow these procedures.

Designated Safeguarding Lead – Mr J Green, Deputy Head Teacher.

They can be contacted at the school on 01935 472730 or via email office@kingfisher.ppat365.org

It is everyone's responsibility to keep our children safe and free from harm.

PLEASE DO NOT USE MOBILE PHONES ON THE NURSERY SCHOOL SITE

Clothing/Uniform

We encourage the children to be as independent as possible, so clothes need to be easy for your child to get on and off. Jeans or trousers with tight buttons, trainers/boots with long laces etc. can present problems and mittens are easier than gloves. Many of the activities here are wet or messy, so it is best for your child not to wear “good” clothes.

Shoes should be comfortable and suitable for indoor or outside play, (e.g. running and climbing). If wellingtons are worn, a pair of other shoes to change into may be appropriate. It would help if you would put your child's name inside shoes and boots, as children often take them off when playing. Similarly, any other items of clothing that your child may take off should be marked.

The children have the opportunity to play outside every day and, as it can be rather cold after a time, they will nearly always need a coat or cardigan.

At Little Kingfishers' Day Nursery, we have no set uniform. We do have sweatshirts and polo shirts with the nursery logo, in our nursery colours, which can be purchased from School wear and more.

www.shop@schoolwearandmore.co.uk

Meals and Snacks

Lunches are booked through Parent Pay. All our lunches are cooked in our school kitchen and will be provided for children that are booked into Little Kingfishers' Day Nursery over lunchtime. Please see the fees policy for more information. There are no charges for breakfast, tea or snacks.



Expectation for Children's Behaviour

At Little Kingfishers' Day Nursery, as part of their personal, social and emotional development, we aim to promote in children a perception of what is right and wrong and why, and for them to behave appropriately. Children are actively encouraged to take turns and to share fairly. They should also develop an understanding of the need for rules and the acceptance of those rules. We encourage respect for others, their property, the environment and all living things.

At Little Kingfishers' Day Nursery any incident of bullying (physical or verbal) is considered a serious matter. The member of staff seeing or hearing an incident should be the person to deal with that incident, as well as insuring the child's keyperson is informed. Any support and involvement of the Nursery Manager and discussions with the parents should be agreed and also recorded.

At Little Kingfishers' Day Nursery, we have straight forward expectations for children's behaviour, which are listed below: –

1. Always try to be thoughtful and kind towards everyone.
2. Always remember that the adults are here to help you.
3. Always go to your keyperson when you get here.
4. Always go back to your keyperson before you go home.

5. Always stay inside the nursery unless a grownup says you may go out.
6. Always walk when you are inside the nursery.
7. Always keep the nursery tidy and do not leave a mess behind you.
8. Always be still when you are eating and drinking.

To support children in relating to these expectations it is the role of the staff to try and pre-empt any difficulties e.g., by use of a range of organisational strategies, distraction.

To further support children the basic pattern will be that a child not conforming will be asked to do so and given an explanation of the reason why.

A child still not conforming will then be told to do so and given a further explanation of why.

A child still not conforming must then be subject to some sort of sanction, (e.g., removal from an activity, sent inside,) with a further explanation of why. This must be followed by an opportunity to try and make amends.

The final sanction is to involve the head teacher in helping enable the child to accept the nursery's expectations. If the parents have not been involved before this point, they will now be informed of the nursery's concern in order to facilitate a partnership approach in supporting the child.

Meeting Children's Needs

We are aware of children's individual needs and would ask you to work alongside us to enhance the development of the whole child. Children's varying needs are best met in structured social settings, giving a degree of individual attention in a range of groups, and where a team of qualified staff celebrate successes as part of their positive view of children. We set high expectations for children because we believe learning should be challenging, yet fun.

Our planning makes available a wide variety of activities for both child initiated, self-directed play and adult focused situations. Your child, when he/she starts nursery, will be confronted with a wide variety of "choices". These activities/choices can include role-play, cookery, table games, water/sand/clay, painting, drawing, matching/sequencing, puzzles, construction with large and small equipment and woodwork. There are different experiences so please look round the nursery, inside and out, at the things your child will be doing and then you will be able to discuss and encourage him/her when he/she is at home.

There is always opportunity for each child to work alone, to be working alongside a group or to be totally involved within a group and a child can benefit and increase their learning from each type of involvement.

Special Educational Needs and Disability

Our provision for children with special educational needs and disability (SEND) is guided by our objectives for all children in the nursery. It is a general principle of the nursery's team approach that all staff have an active role in the education of every pupil. The nursery has a named special educational needs co-ordinator, the needs of all children with SEND are identified, assessed, and reviewed.

The nursery also aims to meet the needs of the more able pupil through a parallel process of identification and provision. We encourage children to develop their 'talents', whichever direction they lead them.

Transition to Primary School

Please note, Kingfisher Primary School has a separate admissions policy and enrolment in Little Kingfishers' Day Nursery will not automatically guarantee your child a place at our primary school.

We aim to prepare the children for transition to primary school and we work alongside all of the schools that we feed to. We welcome visits from teachers, and we complete the necessary paperwork that the Local Authority requires us to for the succeeding schools. We encourage visits to new schools and, through discussion and activities, hope to prepare the children for the next stage in their learning.